



DEPARTMENT OF THE ARMY
DEFENSE LANGUAGE INSTITUTE FOREIGN LANGUAGE CENTER
AND PRESIDIO OF MONTEREY
PRESIDIO OF MONTEREY, CA 93944-5006

REPLY TO
ATTENTION OF:

ATZP-CDR

8 September 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy on Equal Opportunity (EO) Complaint Processing

Reference: AR 600-20, Army Command Policy, dated 13 May 2002


2. Purpose To provide an expeditious means of reporting and ending equal opportunity violations.
3. Applicability: All military personnel, faculty, staff and students assigned or attached to the Defense Language Institute Foreign Language Center and Presidio of Monterey (DLIFLC & POM).
4. Proponent: The proponent for this policy is the Equal Opportunity Advisor's Office, ATZP-EOA, at extension 5442. This policy supersedes the previous policy dated 2 Jul 01
5. Individuals who have been discriminated against because of race, color, gender, religion, and national origin have the right to file a complaint without fear of intimidation, reprisal or harassment. It is each of our duty to report this dangerous behavior in order to maintain a positive environment. Complaints by civilian personnel alleging discrimination should be handled in accordance with the Command Policy on Equal Employment Opportunity (EEO) and the procedures contained in AR 600-20, or as described in DoD and Army policy implementing 10 U.S. Code § 1561.
6. I encourage processing equal opportunity complaints through the chain of command, but that is not the only channel available. If you feel uncomfortable filing a complaint with your chain of command or if the complaint is against a member of your chain of command, you should take your issue to the Installation Equal Opportunity Advisor (EOA), Office of the Inspector General (IG), a chaplain, medical agency personnel, Office of the Staff Judge Advocate (OSJA) or a higher echelon in your chain of command.
7. Formal complaints regarding equal opportunity or sexual harassment will be referred to the Chief of Staff or appropriate command at which the complainant may be assured of receiving a

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thorough, expeditious and unbiased investigation of the situation. All formal complaints will be processed IAW AR 600-20, Army Command Policy, and as outlined in the enclosed Equal Opportunity and Sexual Harassment Formal Complaint Processing (Encl).

Encl



MICHAEL R. SIMONE
COL, FA
Commanding

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**Defense Language Institute Foreign Language Center
and Presidio of Monterey**

**EQUAL OPPORTUNITY/SEXUAL HARASSMENT
FORMAL COMPLAINT PROCESSING**

